

NOTICE August 12, 2024

The Jasper Civil Service Board will establish eligibility registers of qualified applicants and give a written exam for the following positions:

The exams will be on September 30, 2024 at 1:00 pm at the Jasper Police Department.

Deadline to apply: September 23, 2024 12:00 pm.

Position: 1. Corrections Officer (Jailer) Grade 12 Annual Pay 34,909.48

2. Sports and Activities Manager: must have experience over leagues/tournaments, coaches, officials, facilities. Must have knowledge and level of competency commonly associated with completion of specialized training in the field of work, basic skills associated with high school education. Experience sufficient to thoroughly understand the work of subordinate positions to be able to answer questions and resolve problems usually associated with one to three years experience or service. Possession or ability to readily obtain a drivers license to operate type of vehicle or equipment required by the job. Grade 18 Annual Pay 46,949.38

To qualify, the applicant must be a citizen of the United States and present a copy of the following documents at the time of making application:

1. Current drivers license
2. Social security card
3. Birth certificate
4. High school diploma or GED
5. Three current letters of recommendation (from non city employees) signed and must include a phone number

Applications may be picked up in the basement of Jasper City Hall, 400 W 19th Street, or by visiting [www. Jaspercity.com](http://www.Jaspercity.com) (employment opportunities).

Any condition offer, test or other benefit of employment is strictly contingent upon the satisfactory completion of all requirements of the application and a background check which will be conducted by the City of Jasper and/or Department of the City to which you are applying.

Carl Dorrough
Chairman