

CITY OF JASPER, ALABAMA
P. O. Box 1589
400 19th Street West
Jasper, Alabama 35502

Date: January 25, 2018

Bids to be opened at 11:00 A.M.
Date: February 27, 2018

To Whom It May Concern:

Sealed bids will be received by the City of Jasper, Alabama, at Purchasing Agent's office in Jasper, Alabama, until the above time and date, and then opened as soon thereafter as practicable.

Derleda Abrom, Purchasing Agent
City of Jasper, Alabama

Specifications: **FUEL**

SEE ATTACHED SHEETS

If you are unable to furnish an item as specified and desire to offer a substitute, give full description of the item. No errors will be corrected after bids are opened. No prices shall include State or Federal Excise Taxes. Tax exemption certificates furnished upon request. City reserves the right to accept or reject all bids or any portion thereof.

TO BE COMPLETED BY BIDDER

We are in position to furnish the above at the prices shown and can make shipment within _____ calendar days after receipt of order. Any attachment hereto is made and becomes a part of this inquiry and must be signed by the Bidder.

I hereby affirm I have not been in any agreement or collusion among bidders or prospective bidders in restraint of freedom of competition, by agreement to bid at a fixed price or to refrain from bidding, or otherwise.

Name of Firm

By _____

Name

Title _____

(Bids made out in pencil will not be accepted.)

ALL BIDDERS MUST USE OUR BID FORM AND SHOW ON ENVELOPE THE OPENING DATE.

CITY OF JASPER, ALABAMA
PREMIUM MOTOR GASOLINE
REGULAR UNLEADED GASOLINE
NO. 2 DIESEL MOTOR FUEL

SPECIFICATIONS

GENERAL

This bid covers the requirements for furnishing Premium Gasoline, Regular Gasoline and No. 2 Diesel Fuel to the City of Jasper, its departments and City of Jasper Board of Education at various locations throughout the City as needed during the period of March 2018 through February 2019. The contract period shall have an option to issue a second and third contract with the same pricing, terms and conditions and agreement by both parties for second and third twelve-month periods.

Bids will be evaluated by item and/or total and may be awarded by item, group or total, whichever is in the best interest of the City. All bids can be held for a period of sixty days after bid opening before awarding the contract. Each bidder may be required to furnish complete specifications of the products on which he is offering, giving minimum and maximum on all limitations listed in the listed in the following specifications. The attached specifications shall be considered as minimum only.

The successful bidders will be expected to make deliveries as needed and as ordered to the various City departments. All delivery personnel will be required to furnish the employees of the Department receiving the petroleum products with a delivery slip. The City employees in turn will sign a delivery slip for all items delivered. Vendors should make sure the Department receives original and two copies of the invoice or payments may be delayed.

The City reserves the right to waive minor variances from the specifications, provided these differences do not violate the specification intent, materially affects the operation for which the item or items are being purchased, nor increase the estimated maintenance and repair cost to the City.

Whenever in this invitation, any particular material, process and/or equipment are indicated or specified by patent, proprietary or brand name, or by name of manufacturer, such wording will be deemed to be used for the purpose of facilitating description only, and will be deemed to be followed by the words, "or equal". Bidder to show that the alternative product is, in fact, equal to the product required in the specifications must provide proof satisfactory to the City. Bidders must supply product information on all equipment offered in response to this bid invitation.

Bid will be awarded to the lowest responsive and responsible bidder. The determination of lowest responsive and responsible bidder may involve all or some of the following factors: price, conformity to specifications, financial ability to meet the contract, previous performance, facilities and equipment, availability of repair parts, experience, delivery promise, compatibility as required, other costs, or other objective and accountable factors which are reasonable.

All requests for interpretation of any portion of bid may be made by telephone to the City Purchasing Agent at (205) 221-2100. All replies will be given verbally and a copy of any inquiry and advise, if deemed vital by Purchasing Agent, will be made available to each prospective bidder.

All bids/proposals shall be submitted in the form and manner indicated by the bid documents and bid forms. Any bid /proposal which is not submitted in form and manner indicated which contains information, statements, conditions, or qualifications which place conditions or qualifications on the proposal submittal for the purposes of making an award, or which alter any proposal terms, conditions specifications, or forms, which have not been previously by written addendum from Purchasing Agent, or which does not meet legal requirements, shall be declared as a qualified, conditional, or non-responsive and shall be rejected.

Any proposals that do not fully respond to all detailed specifications or requests for information including execution of proposal forms may be declared "non-responsive" and recommended for rejection.

Default Conditions

Contractor will be considered in default of contract if/when they have not delivered the before mentioned responsibilities for a period of two scheduled dates.

Any disputes over the interpretation and and/or performance of conditions or responsibilities shall be resolved at sole discretion of City Purchasing Agent.

The City Council of Jasper in accordance with state law section 41-16-50(a) established a local preference zone for vendors having a place of business in the limits of Walker County. Vendors in this zone will be granted a three per cent preference rate over vendors not in this zone.

COMPUTING BID PRICE

This section of the bid is probably the most important because it causes more bids to be rejected than any other reason. **All bids must be submitted in a margin or markup per gallon. Bids stating a total price per gallon will not be accepted. As of the opening date of this bid no changes will be allowed.** In bidding this contract, the bidder quotes an amount of “Margin Over OPIS” which will be added to the OPIS rack average for each product as stated above. The “Margin Over OPIS” shall include the following items:

- Hazardous Substance Superfund Tax
- Oil Spill Liability Trust Fund Tax
- Applicable Inspection Fees
- All transportation costs
- Any other operating costs
- Vendor Profit

The “Margin Over OPIS” **shall not include** the following items:

- Federal Excise Taxes
- Applicable State, County and City Taxes

COMPUTING PRICE

Price for each product will be based on the previous day’s closing average rack prices for the Birmingham Terminal Pad 3 as listed on the OPIS website. Prices are confirmed as of that date and will be in effect until next working day.

The Purchasing Agent, upon receipt of request from Vendor for purchase order will notify the Vendor of the applicable price. The first price of this contract will be based on the last OPIS closing price published before the effective date of this contract. Prices will be adjusted daily based on the previous day’s closing OPIS rack average.

Taxes are to be billed, if applicable, as separate items and shown on all order paperwork as such. It is required that the Vendor on this contract will accept and honor appropriate exemption certification from the using agencies and file these certificates with the U.S. Internal Revenue Service or other governmental agencies as required so that these taxes will not be billed to the using agency.

Unit prices must only include “Margin Over OPIS”. Pricing will be taken from the report listed daily by OPIS on its web site for the Birmingham, Alabama location. **Awarded vendor (s) must contact the City Purchasing Agent to receive the applicable invoice pricing.** In event fuel is delivered on a weekend or holiday (day that the OPIS report is not done), the Vendor may charge the higher or the report from the day before or the day after.

It is understood and agreed that orders will be shipped at the established Contract price in effect on date orders are placed provided the orders are placed for immediate (not more than 24 hours) delivery. Orders placed with a future delivery date (more than 24 hours from the time order are placed) will be subject to any approved price adjustment in effect on day of said delivery.

CONTACT INFORMATION

Any questions please contact:

Derleda Abrom, Purchasing Agent
E-mail: dabrom@jaspercitey.com
Phone: (205) 221-2100

TECHNICAL SPECIFICATIONS

GASOLINE MAY BE A MAXIMUM OF 10 % ETHANOL

PREMIUM MOTOR GASOLINE SPECIFICATIONS

Sulfur (ASTM D90-30T) Content	0.10% Max
Corrosion Test (ASTM D-130-30T) 3HRS @ 122 F	Pass
Gum (ASTM D-381-30) not to exceed 4 mgs. Per 100 ML	3 Max
Induction Period Hours	3 Min
Alkalinity pH	8.0 Mx
ASTM Research Method (ASTM D-908-31)	99 RON Min
Oxidation Stability	300 Min
Copper Strip Test	Pass

VAPOR PRESSURE (ASTM D-323-49)

May through September @ 100 degrees F per sq. in.	9 lbs.
March, April, October and November @ 100 deg. F per sq. in.	11 lbs.
December, January and February @ 100 deg. F per sq. in.	13 lbs.

Have a minimum octane rating of 91, which shall be determined using the R+M/2 method. Minimum shelf life of one year.

Must be of a quality equal to similar products furnished to the refiner's retail service stations

REGULAR UNLEADED GASOLINE SPECIFICATIONS

Comply with latest revisions:

Standard specification of State of Alabama
ASTM D4814 and all applicable A.S.T.M. standards
SAE J312

Have a minimum octane rating of 87, which shall be determined using the R+M/2 method. Minimum shelf life of one year

Must be of a quality equal to similar products furnished to the refiner's retail service stations

NO. 2 DIESEL MOTOR FUEL SPECIFICATIONS

Comply with latest revisions:

Standard specification of State of Alabama
ASTM D975
ASTM D1552
ASTM D4823
SAE J313

Cetane Index 40+

Minimum shelf life of one year

Must be of a quality equal to similar products furnished to the refiner's retail service stations.

BID PRICE

Please refer to section titled "Computing Bid Price"

Please bid delivered to necessary location with a delivery time of 24 hours.

Premium Motor Gasoline _____ Margin Over OPIS per gallon

Regular Gasoline _____ Margin Over OPIS per gallon

No. 2 Diesel Motor Fuel _____ Margin Over OPIS per gallon

Bidder/Company Name: _____

Authorized Representative: _____

Signed: _____

Title: _____

Address: _____

City, State, & Zip: _____

Date: _____

Telephone: _____

Cell Phone: _____

Fax Number: _____

E-Mail Address: _____